

**Information handbook**  
**Under**  
**The right to information act, 2005**



**Padmabhushan Vasantdada Patil Pratishthan's**  
**College of Engineering**

**|| AICTE Approved || Affiliated to Mumbai University ||**  
**|| NBA Accredited for COMP, ELEX, EXTC & IT Departments ||**  
**[F.No.- 28-110/2010 NBA, During 15/03/12 to 14/03/15 ]**

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◆◆ Manual 1 ◆◆

◆◆ Particulars of organization, function and duties ◆◆

**[Section 4(1)(b)(i)]**

**Aims and Objectives of the organization:**

- To help students gaining ability to identify, analyze, formulate, and solve different problems
- Produce competitive technocrats for survival of the fittest
- Maximum practical approach in studies
- Guiding students to be entrepreneur and inventors
- To develop professional skills that prepare them for immediate employment or postgraduate study  
To produce graduates who are prepared for life-long learning and successful careers as civil engineers.
- Emphasizing on developing an understanding of the multidisciplinary approach and an ability to relate engineering issues to broader social and human context, in which their engineering contributions will be utilized.

**PVPPCOE stands for**

*P : PASSION FOR LEARNING*

*V: VISIONARY*

*P : PERSISTENT GROWTH*

*P: PROMOTE NEW IDEAS AND INNOVATIONS*

*C: CONCRETE PLATFORM FOR OVERALL DEVELOPMENT*

*O: OPPORTUNITIES TO CHALLENGE & INSPIRE*

*E: EXCELLENCE IN PEDAGOGICAL ACTIVITIES*

### **Mission/ Vision:**

- To provide an environment to explore, encourage and educate students by facilitating innovative research, entrepreneurship, opportunities and employability to achieve professional goals.
- The following strategic characteristics and aspirations enable the college to realize its vision.
- To provide facilities in the area of research and development.
- To initiate the collaboration with industries and academic institutions in terms of project and internship.
- To build up appropriate moral and ethical skills, to promote holistic development of students through various academic, social and cultural activities.
- To develop leadership and to sharpen the students' skill by providing them opportunities for working in an innovative and interactive environment.
- To kindle the zeal among the student and promote their quest for academic excellence.
- To strengthen industry academic interaction to bridge the gap between theory and practice.
- To recruit, retain and enable a diverse community of exceptional faculty and students.
- To mould the students into competent professionals to foster economic development to meet the societal needs globally.

### **Brief History and background for its establishment:**

This is the motto of all the faculties in the campus and they have succeeded and will always in future towards enlightening students for their growth.

Institute is honored with **2nd** rank among the Mumbai Colleges by Higher Education Review and Ranked **9th** in the "Top 20 Engineering Colleges in India with Excellent Industry Exposure"

The esteemed college is garnered with pride of awards:

- “Best Engineering College of the Year” from Estarde Education Awards 2017
- “Best Engineering College in Mumbai” from National Education Excellence Awards, 2017 hosted by Praxis Media Pvt. Ltd.

- “Educational Excellence Award” by INDO-GLOBAL EDUCATION & SKILLS SUMMIT & EXPO 2017 hosted by Indus Foundation, USA.
- “Award for Excellence in Engineering Education” by ‘The 2017 India- Africa ICT Excellence Award’.Award from Bangalore.

Padmabhushan Vasantdada Patil Pratishthan's College of Engineering was founded and established in 1990 by the grace of Late Padmabhushan Vasantdada Patil, the former Chief Minister of Maharashtra and Governor of Rajasthan.

The college is spread over a total area of 7 acres of land out of which 4 acres is for play ground. It is located in the heart of Mumbai city, on the Eastern Express Highway and closely connected with central and harbor line train stations. The College is approved by All India Council for Technical Education (AICTE), New Delhi and Directorate of Technical Education (DTE), Maharashtra and affiliated to University of Mumbai to conduct degree courses in Computer Engineering, Electronics Engineering, Electronics and Telecommunications Engineering and Information Technology. Institute is accredited by National Board of Accreditation (NBA) for 3 years w.e.f. March 15, 2012. It is an ISO 9001:2008 Certified Institute.

A striking feature of PVPPCOE is the well-planned infrastructure provided for both students and faculty. Fully furnished and well-equipped labs decorate the building with over 7 servers to manage all the data transmissions. The students get the best of opportunities in the form of library with collection of books and subscription of Indian and International technical periodicals, video viewing facility. The college is blessed with ample features that support all kinds of events – Air conditioned Auditoriums with perfect amount of lighting, open spaces, outdoor stages. The classrooms are well designed rooms that incorporate everything needed for a pleasant learning atmosphere.

To enhance the technical quest of students numerous activities are conducted. To name a few ‘mission toppers’, ‘ISTE/IETE approved workshops’, IEEE student chapter associated technical workshops and guest lectures, ‘national level technical events namely TANTRA & OSCILLATION’, ‘International Student Exchange Program’, ‘Entrepreneur Development Cell’. PVPPCOE has a vibrant institute atmosphere with a combination of strong academic and research activities through ‘R & D Cell’.

Every year PVPPCOE is enriched by the laurels brought by the faculty members in the form of research publications, and students in the form of projects and placements. The projects made by students have received many awards namely 'Young Innovator Award', 'Gandhian Award'.

As a motivation to students who excel in academics, apart from Government scholarship, college provides additional grants and fee waivers. Almost 63 students have benefitted under this scheme.

Not only quenching technological thirst but the students here are developed as a responsible citizen. Through NSS camp, they have served the society and worked for its benefits.

PVPPCOE cherishes to maintain its leadership role not only at the national but also at the international level.

#### **Organization and Administrative Machinery:**

- The Governing Body shall have at least eleven members including the Chairperson and the Member-Secretary.
- The Registered Society / Trust shall nominate six members including the Chairperson and the Member-Secretary, and the remaining five members shall be nominated as indicated below
- Chairperson to be nominated by the Registered Society / Trust. The Chairperson of the Governing Body shall preferably be a technical person either entrepreneur of an industrialist or an educationist of repute who is interested in development of technical education and has demonstrated an interest in promotion of quality education.
- Two to five Members to be nominated by the Registered Society / Trust
- Nominee of the All India Council for Technical Education-Regional Officer (Ex-Officio).
- An Industrialist / technologist / educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairperson of the Council.
- Nominee of the Affiliating Body/University/State Board of Technical Education

- Nominee of the State Government –Director of Technical Education (ex-officio).
- An Industrialist / technologist / educationist from the Region nominated by the State Government. Principal / Director of the concerned technical Institution (as nominee of the Society / Trust) – Member Secretary.
- Two Faculty members to be nominated from amongst the regular staff one at the level of Professor and one at the level of Assistant Professor.
- The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution.
- The total number of members of a Governing Body shall, however, not exceed 21

### **Mechanism available for monitoring the service delivery and public grievance resolution**

Monitoring of the affairs of the college is through its Governing Body, Academic Council & Executive Council of the University of Mumbai. Management of the various activities of the college is supervised by the Principal through various staff council committees.

### **Courses Offered by College:**

#### **1. Courses Offered by College:**

<b>S. No.</b>	<b>Name of Course</b>	<b>Level UG</b>	<b>Type FT PT</b>	<b>Nature Regular Self Fin.</b>	<b>Selection</b>	<b>Annual Fees [in Rs.] Approx.</b>
1	Bachelor in Computer Engineering	UG	FT	Self	DTE Maharashtra	As per Norms
2.	Bachelor in Electronics Engineering					
3	Bachelor of Electronics and Telecommunication Engineering					
4	Bachelor in Information Technology					
5.	Direct Second Year in Computer					

	Engineering					
6	Direct Second Year in Electronics and Telecommunication Engineering					

**Address of the College:      Padmabhushan Vasantdada Patil Prathishthan's College of Engineering.**

Vasantdada Patil Education Complex, Off Eastern Express Highway, Sion - Chunabatti, Near Everard Nagar, Mumbai, Maharashtra 400022

Phone No. : 022-24070547 Telefax : 022-24038717

Email. : principal@pvppcoe.ac.in

**Working Hours of the College:**

- Office: 8:45 a.m. to 5:00 p.m. (Monday to Friday)

◆◆ Manual 2 ◆◆

◆◆ Power and Duties of the Officers and Employees ◆◆

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[Section 4(1)(b)(ii)]

The powers and duties of the Governing Body and other authorities as per Statute and Ordinance of the University of Mumbai are specified in Governance of Colleges, University of Mumbai. (Details also available on the website of University of Mumbai :[www.mu.ac.in](http://www.mu.ac.in))

**Designation Powers and Duties**

1. **Chairperson:** The Chairperson shall preside over the meetings of the Governing Body. In the absence of the Chairperson at any particular meeting, the member present shall elect one of their member to be Chairperson of the meeting.

- In any emergency, in which, in the opinion of the Chairperson, immediate action is required, the Chairperson shall after considering the opinions of the Principal of the College, take such action subject to these “Rules” as he thinks necessary and shall report the action taken by him to the Governing Body at its next meeting for approval and confirmation.

2. **Treasurer:**The Governing Body shall appoint a Treasurer from among its members in accordance with Ordinance to supervise the receipts and expenditure of the Governing Body. The Treasurer shall be responsible for the proper maintenance of its accounts.

- The Treasurer shall advice the Governing Body in regard to it financial policy.
- The Treasurer shall, subject to the direction and control of the Governing Body, manage the property and investments of the college and shall be

responsible for the presentation of the Annual Estimates and the Annual Statement of Accounts.

- The Chairperson and the Treasurer acting jointly shall be authorized to sign all contracts on behalf of the College subject to Clauses of the Memorandum of Association.
- The Treasurer shall be custodian of the funds and securities of the College. Subject to the direction and control of the Governing Body, the Treasurer shall have power to buy, sell, endorse and otherwise, negotiate or transfer all Government or other securities, stocks, shares and other instruments of a similar character on behalf of the college and to realize interest, dividend, bonus and profit due thereon.
- All suits and proceedings by or against the college affecting property, investment and other financial matter, shall be filed and defended in the name of the Treasurer.
- The Treasurer shall exercise such further powers and perform such other duties as may be prescribed by the Governing Body.

3. **Principal** The Principal being the Head of the College under the Act is the Chief Executive Officer of the College.

- The Principal shall realize and receive all grants or other money due to the college from the Central and State Government, and the University and other persons, bodies and authorities.
- The Principal shall not accept the membership of the Governing Body of any other college of the University of Mumbai.
- The Principal shall be responsible for the organization of teaching and co-curricular activities of the college.
- The Principal shall sanction leave of all types, within the rules prescribed, to all non-teaching staff and officiating arrangements, wherever necessary, will also be made by him in accordance with the rules.
- The Principal shall sanction all types of leave excepting study leave, leave without pay and privilege leave to the teaching staff in accordance with the

rules except that in case the grant of leave involves appointment of a substitute, the same will be done by him with the approval of the Chairperson.

- The Principal may suspend any non-teaching employee after recording in writing the reason for the same and proceed to take disciplinary action, but no final decision regarding punishment etc will be taken by him without the prior approval of the Governing Body.
- Subject to control by the Governing Body the Principal shall in addition to his other powers and functions (i) operate the Students Fund (ii) have powers to appoint Class IV Staff, and suspend and dismiss such staff and report the same to the Governing Body.
- The Principal will decide the polices regarding Examination (College), promotion and admission to the college after consultation with the Staff Council as constituted.
- The Principal, in order to keep the members of the Governing Body informed of the progress of expenditure of the College shall submit a half yearly statement of income and expenditure of the College through the Treasurer, to the Governing Body for information according to the Budge heads.

**4. Academic Staff:**

Associate Professor

Day to day teaching work

Assistant Professor

**5. Administrative Staff:**

Administration

Handling day to day work

Department

**6. Accounts Staff:**

Handling day to day work of Accounts

Department

**7. Library Staff:**

Handling day to day work of Library

◆◆ Manual 3 ◆◆

◆◆ Rules, regulations, instructions, Manual and Records for Discharging Functions ◆◆

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[Section – 3 (1)(b)(iii)]

Rules, regulations, instructions, manual and records held by public authority or under its control or used by its employees for discharging functions prescribed by Government of Maharashtra, U.G.C. and Mumbai University.

◆◆ Manual 4 ◆◆

◆◆ Norms set by the College for the discharge of its functions ◆◆

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Norms and standards for various academic activities of the college are set by the competent authority such as the Academic Council and Executive Council of the University and by Staff Council and Governing Body of the College.

◆◆ Manual 5 ◆◆

◆◆ Rules, regulation, instructions, manual and records held by public authority or under its control or used by its employees for discharging functions ◆◆

[Section – 4 (1)(b)(iv)]

**Name/ Title of the Document:** Maharashtra Public University Act

**Brief Write up of the Document:** The document contains Act of the University, Statutes of the University, Ordinances of the University with respect to admission to the University, Courses of Study, University Examinations etc.

**Type of the Document:** Act / Statutes / Ordinances / Regulations

**From where one can get a copy of rules, regulations, instructions, manual and records**

Complete copy of the document can be obtained from the University of Mumbai

Address: Publication Division,

University of Mumbai,

Kalina, Santacruz East,

Mumbai 4000 98

Telephone No: 022 26543000

**Rules, regulations and instructions used:**

- 1- Statutes of the University of Mumbai as contemplated in the Mumbai University Act, 1994.
- 2- Ordinance of the University as contemplated under the Maharashtra Public University Act Mumbai University Act, 1994
- 3- Regulations / instructions for admission and examination regarding all

the courses (under-graduate / post-graduate / research) of studies.

- 4- University Non-teaching Employees (Terms and Conditions of Service) Rules,
- 5- Various rules / instructions concerning personnel management for the teaching and non-teaching staff as approved by the University and adopted by the Governing Body.
- 6- Fundamental Rules and Supplementary Rules of Government of India except where the University has its own provisions with regard to teaching and nonteaching staff.

◆◆ Manual 6 ◆◆

◆◆ Official Documents and their availability ◆◆

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[Section – 4 (1)(b)(vi)]

1. Annual General Meeting Minutes of the college is submitted to University of Mumbai.
- 2- University Calendar - Dealing with various courses can be accessed at the website of University of Mumbai: [www.mu.ac.in](http://www.mu.ac.in)

◆◆ Manual 7 ◆◆

◆◆ Mode of Public Participation ◆◆

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**[Section – 4 (1)(b)(vii)]**

The College Governing Body which directly supervises the affairs of the college has more than Five members who are eminent personalities of the society and representatives of the public. Besides the college holds public interaction programmes and open sessions at the time of admissions.

◆◆ Manual 8 ◆◆

◆◆ The various committees of the staff council ◆◆

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[Section 4(1)(b)(viii)]

- NAAC Committee
- IQAC
- PLANNING & PROPOSAL AND ACADEMIC & RESEARCH DEVELOPMENT COMMITTEE
- RESEARCH COMMITTEE
- ADMISSION COMMITTEE
- EXAMINATION COMMITTEE
- WORKLOAD AND TIME-TABLE COMMITTEE
- DISCIPLINE COMMITTEE
- STOCK VERIFICATION AND PURCHASE COMMITTEE
- CANTEEN COMMITTEE
- GREEN CAMPUS COMMITTEE
- TRAINING AND PLACEMENT COMMITTEE
- CULTURAL COMMITTEE
- STUDENTS COUNCIL
- ALUMNI COMMITTEE
- NATIONAL SOCIAL SERVICES

- **ADMISSION COMMITTEE**
- **SPORTS COMMITTEE**
- **ANTI RAGGING COMMITTEE**
- **WOMEN'S GRIEVANCE REDRESSAL COMMITTEE**
- **GRIEVANCE REDRESSAL COMMITTEE**
- **SC/ST COMMITTEE**

◆◆ Manual 9 ◆◆

◆◆ Directory of officers and employees ◆◆

[Section – 4 (1)(b)(ix)]

Sr. No.	Staff Name	Designation	Qualifications
1	Dr..Mahavir A.Devmane	HOD/Professor	Ph.D,ME,CSE
2	Ms.Manjiri Pathak	Associate Professor	M.S. Soft. Sys.
3	Mr.Sachin R Barahate	Associate Professor	ME COMP
4	Mrs.Asha Rawat	Associate Professor	ME COMP
5	Mr.Vinod N.Alonge	Assistant Professor	M.Tech. COMP
6	Mr.Atul Shintre	Associate Professor	ME IT
7	Mr.Manish P Gangawane	Assistant Professor	ME IT
8	Mr.Rais A Mulla	Assistant Professor	M. Tech. CST
9	Mrs,Hema Galiyal	Assistant Professor	ME COMP
10	Mr.Mahendra Pawar	Assistant Professor	ME COMP
11	Mrs.Prajakta Khelkar	Assistant Professor	ME COMP
12	Mr. Srikant T Bagewadi	Assistant Professor	M. Tech. CSE
13	Mr.Swapnil Desai	Assistant Professor/TPO	M.E.CSE
14	Mrs.Shrushti Jadhav	Assistant Professor	M.Tech.CSE

15	Mr.Sumit S Shinde	Assistant Professor	ME COMP
16	Ms.Pallavi N Marathe	Assistant Professor	ME I.T.
17	Ms.Vijay Shree M Shinde	Assistant Professor	ME COMP
18	Mrs.Nilima Zade	Incharge HOD(Assistant Professor)	ME COMP
19	Mr.Pramod K.B.Rangajah	Professor	P.hD..M.Tech.R.F.Comm.
20	Mrs.Priti Tyagi	Associate Professor	MS ELEX & Contr.
21	Mrs.Leena V.Govekar	Associate Professor	ME EXTC
22	Mrs.Shubhada.N.Deshpande	Associate Professor	ME ELEX
23	Mrs.Jayshree Pawar	Assistant Professor	ME Electrical
24	Mr.Manegopale P.M	Assistant Professor	ME EXTC
25	Mrs.Kavita Wagh	Assistant Professor	ME EXTC
26	Mrs.Sonali Pakhmode	Assistant Professor	M. Tech. Electrical
27	Mrs.Priya M Gupta	Assistant Professor	ME. Digitl. Comm
28	Ms.Priyanka M.Dubal	Assistant Professor	ME.ELEX
29	Mr.Pradeep L Yadav	Assistant Professor	ME EXTC
30	Ms.Kinjal A.Patil	Assistant Professor	ME EXTC
18	Mrs.Nilima Zade	Incharge HOD(Assistant Professor)	ME COMP
19	Mr.Pramod K.B.Rangajah	Professor	P.hD..M.Tech.R.F.Comm.
20	Mrs.Priti Tyagi	Associate Professor	MS ELEX & Contr.
21	Mrs.Leena V.Govekar	Associate Professor	ME EXTC
22	Mrs.Shubhada.N.Deshpande	Associate	ME ELEX

		Professor	
23	Mrs.Jayshree Pawar	Assistant Professor	ME Electrical
24	Mr.Manegopale P.M	Assistant Professor	ME EXTC
25	Mrs.Kavita Wagh	Assistant Professor	ME EXTC
26	Mrs.Sonali Pakhmode	Assistant Professor	M. Tech. Electrical
27	Mrs.Priya M Gupta	Assistant Professor	ME. Digitl. Comm
28	Ms.Priyanka M.Dubal	Assistant Professor	ME.ELEX
29	Mr.Pradeep L Yadav	Assistant Professor	ME EXTC
30	Ms.Kinjal A.Patil	Assistant Professor	ME EXTC
18	Mrs.Nilima Zade	Incharge HOD(Assistant Professor)	ME COMP
19	Mr.Pramod K.B.Rangajah	Professor	P.hD..M.Tech.R.F.Comm.
20	Mrs.Priti Tyagi	Associate Professor	MS ELEX & Contr.
21	Mrs.Leena V.Govekar	Associate Professor	ME EXTC
22	Mrs.Shubhada.N.Deshpande	Associate Professor	ME ELEX
23	Mrs.Jayshree Pawar	Assistant Professor	ME Electrical
24	Mr.Manegopale P.M	Assistant Professor	ME EXTC
25	Mrs.Kavita Wagh	Assistant Professor	ME EXTC
26	Mrs.Sonali Pakhmode	Assistant Professor	M. Tech. Electrical
27	Mrs.Priya M Gupta	Assistant Professor	ME. Digitl. Comm
28	Ms.Priyanka M.Dubal	Assistant Professor	ME.ELEX
29	Mr.Pradeep L Yadav	Assistant Professor	ME EXTC
30	Ms.Kinjal A.Patil	Assistant Professor	ME EXTC
31	Dr.Alam N Shaikh	Principal/Professor	Ph.D,ME,Electronics

32	Mrs.Prachi Godbole	Associate Professor	ME. Electrical
33	Dr.Prashant Sonare	Professor	Ph.D,ME,Electronics
34	Mr.Vijay L. Salke	Incharge HOD/Associate Professor	M. Tech. ELEX Design and Technology
35	Mrs.Suvarna R. Bhise	Associate Professor	ME Electronics
36	Mr.Rajesh Khotre	Associate Professor	ME Digital Electronics
37	Mr.Rajesh B.Morey	Associate Professor	ME Electronics
38	Mrs.Geetanjali Korgaonkar	Assistant Professor	ME EXTC
39	Mr.Rajiv Tawde	Assistant Professor	ME EXTC
40	Ms.Sailakshmi Paravathi	Assistant Professor	M. Tech. EXTC
41	Mr.Pramod P Bhavarthe	Assistant Professor	ME EXTC
42	Mr.Nilesh B Nagrale	Assistant Professor	M. Tech.RF&Microwave Engineering
43	Ms.Anagha S Dhavalikar	Assistant Professor	ME EXTC
44	Mr.Kushal Ghadge	Assistant Professor	ME EXTC
45	Mr.Suresh Mer	Assistant Professor	ME ELEX
46	Mrs.Harsha Sanap	Assistant Professor	ME EXTC
47	Mrs.Manorama Tiwari	Assistant Professor	ME EXTC
48	Mrs.Nita P Ingale	Assistant Professor	ME EXTC
49	Mr.Tulshidas R Mane	Assistant Professor	M. Tech. Embd. Sys.
50	Mrs.Dhanashree Konnur	Assistant Professor	ME EXTC
51	Mr.Shridhar U.Desai	Assistant Professor	ME EXTC
52	Ms.Vidhya Seeman	Assistant Professor	ME EXTC
53	Mr. Abhijeet P. Desai	Assistant Professor	ME EXTC

54	Mr.Narayan P. Kharaje	Assistant Professor	ME EXTC
55	Mr.Ganesh R.Patil	Assistant Professor	ME EXTC
56	Ms.Supriya Chaudhary	Incharge HOD (Associate Professor)	ME IT
57	Dr.Seema A Ladhe	Professor	Ph.D,ME,COMP
58	Mrs.Prachi Kshirsagar	Associate Professor	ME COMP
59	Mr.Shrikant P Sanas	Associate Professor	M. Tech. COMP
60	Mrs.Medha Kulkarni	Associate Professor	ME COMP
61	Ms.Smruti P Patil	Assistant Professor	ME CSE
62	Mr.Khandu Khot	Assistant Professor	M.Tech Web .Tech
63	Ms. Darshana N. Tambe	Assistant Professor	ME CSE
64	Ms.Vijaya R Sagvekar	Assistant Professor	M.Tech. I.T.
65	Mr.Pravin Patil	Assistant Professor	ME COMP
66	Mr.Vinod Sapkal	Assistant Professor	ME COMP
67	Mr.Pravin V Shinde	Assistant Professor	ME COMP
68	Ms.Ashwini H Phalke	Assistant Professor	ME COMP
69	Mr.Kiran A.Deshmukh	Assistant Professor	ME COMP
70	Ms.S.Indra	Assistant Professor	ME.CSE
71	Ms.Mayuri Tharval	Assistant Professor	ME I.T.
72	Mrs.Aarti Kurkure	Associate Professor	M.Phil,Msc Maths
73	Mrs.Smita.P.Namboodari	Assistant Professor	M.Phill,M.Sc.Maths
74	Mr.Anurudra.Y.Shete	Assistant Professor	MSc. Maths, Bed.
75	Dr. Namdev H More	Professor	P.hd.Math, M.sc Maths
76	Mrs.Suvarna.J.Dalaya	Assistant Professor	M.A English

77	Mr.Gawali Manjunath P	Assistant Professor	SET,M.A.English,
78	Mrs.Shiney Saju	Associate Professor	ME Stru
79	Mr.Kamble Ashwin	Assistant Professor	M.Tech.Heat Power
80	Mrs.Vibhavari Kulkarni	Incharge HOD	M. Phill, MSc Chem.
81	Mr.Sayas K Lad	Assistant Professor	M.Sc.Chemistry, NET
82	Mrs.Neeta Vanage	Assistant Professor	MSc. Physics
83	Mr.Ramu Aital	Associate Professor	M.Tech Prod.
84	Mr.Earesh Kendule	Assistant Professor	MBA Msc,Chemistry

◆◆ Manual 9 ◆◆

◆◆ Directory of officers and employees ◆◆

**Administrative Staff List**

Sr. No.	Staff Name	Designation	Qualifications
1	Mr.Shailesh A Mokashi	Registrar	B.Com,M.Com, MBA LLB,
2	Mr.Varun A Desai	Admin.Officer	B.Com, LLB.
3	Mr.Anup Jadhav	Public Relations Officer	BE .COMP
4	Dr.Shulka Priti	Medical Officer	B.H.M.S..
5	Mrs.Bharati A Mandhare	Superintendent	B.Com
6	Mr.Bhimrao R Pawar	Liaising Officer	B.A.
7	Varsha V Dange	Librarian	M.Lib.B.Lib.
8	Mr.Sagar Salgaonkar	Librarian	NET,M.Lib.B.Lib.
9	Mr.Maruti R Shitole	Superintendent	B.A.
10	Mrs.Jayashree J Jadhav	Accounts Officer	B.Com
11	Mr.Anil H Mokashi	Superintendent	B.A. M.A.
12	Mrs.Sheetal Chhallar	Office Superintendent	B.Com,
13	Mrs.Megha Bhise	PA-To-PRINCIPAL	M.Com
14	Mr.Subhash Y Jadhav	Maintence Supervisor	Non SSC
15	Mr.Rajesh A Mokashi	Sr.Clerk	B.A
16	Mr.Rajesh R Borade	Sr.Clerk	B.Com
17	Mr.Dhanaji S Pawar	Sr.Clerk	B.Com
18	Mr.Nitin V Shinde	Sr.Clerk	B.A.
19	Mr.Vinayak Y Dhamne	Sr.Clerk	B.A

20	Mr.Premkumar H More	Assistant.Librarian	B.Lib
21	Mr.Suresh H Mokashi	Assistant.Librarian	B.Lib
22	Ms.Aparna Katkar	Account Assistant	M Com
23	Mr.Laxman T Bolke	Clerk	B.A.
24	Ms.Prachi P Waingankar	Clerk	B.A.
25	Mr.Sachin T Mokashi	Clerk	B.A.
26	Ms.Ashwini T Khabale	Clerk	B.Com
27	Ms.Sonal V Jadhav	Clerk	B.Com
28	Mr.Jeevan B Jagdale	Clerk	B.A.
29	Mr.Bजारंग S Pawar	Clerk	B.A.
30	Mrs.Shubhangi S Mokashi	Clerk	B.A.
31	Mr.Jagadale Uday Bhagwan.	Clerk	B.A
32	Smt.Jayashree S Kadam	Clerk	B.A
33	Mr.Rajendra S Desai	Clerk	B.Com
34	Mr.Milind C Murkar	Assistant Storekeeper	B.A
35	Mrs.Sarita S.Mokashi	Clerk	B.Com
36	Mr.Pramod T Patil	Driver	9 <sup>th</sup> pass
37	Mr.Purshottam H Amobore	Driver	NON SSC
38	Mr.Prakash H Nikam	Driver	NON SSC
39	Mr.Surendra V Gharpankar	Driver	SSC
40	Smt.Mangal M Nikam	Peon	7 th
41	Mr.Nandkumar D Patil	Attendant	SSC

42	Mr.Kundan A Dhuri	Peon	Non SSC
43	Mr.Ajit T Pawar	Peon	SSC
44	Mr.Ratnakar Pawar	Peon	NON-SSC
45	Mr.Sanjay P. Garud	Peon	NON-SSC
46	Mr.Vinod Borade	Peon	SSC
47	Mrs.Ujwala Sonavane	Peon	Non SSC
48	Mr.Nitin R Pawar	WIREMAN	SSC Pass & Wireman Exam
49	Mr.Anand Mude	Pro Term LECT	ME Pur COMP
50	Mr. Prafulla Chougule	Pro Term LECT	ME Pur COMP
51	Mrs.Anjali Pansare	Pro Term LECT	ME ELEX
52	Mrs. Sujata D Kadam	Sr.Technical Assist	B.A. dip in computer
53	Mr.Shirish M Patil	Sr.Technical Assist	B.E.ELECTRICAL Diploma in ind Elex ,P.D.C.M.E
54	Mr.Shankar Mane	Sr.Technical Assist	Diploma in Electroni
55	Mr.Sanjay Attarde	Sr.Technical Assist	Dilpoma in Ind Elect
56	Mr.Prakash Ingale	Sr.Technical Assist	Diploma in Electroni
57	Mr.Jayshing Shinde	Sr.Technical Assist	Diploma in EXTC
58	Mr.Ganesh V Shetye	Sr.Technical Assist	Diploma in civil,Dip
59	Mr.Amod S Kulkarni	Sr.Technical Assist	Diploma in Ind.Elex
60	Mr.Ranjit Raghunath More	Sr.Technical Assist	BE,COMP,Diploma In COMP,
61	Mr.Amitkumar T Khabale	Electrical Supervisor	BE Electrical
62	Mrs.Megha P More	Technical Assistant	M.sc
63	Mrs.Asharani J Shinde	Technical Assistant	Diploma in computer
64	Mrs.Kirti K Gadge	Lab.Assistant	MCM
65	Mr.Yogesh Jadhav	Lab.Assistant	Diploma in Digital
66	Mrs.Swapnali R	Lab.Assistant	B.SC. Computer

	Ghadge		
67	Mr.Aniket B Ballal	Lab.Assistant	Diploma In Computer
68	Mr.Vinayak Tathoba Shidruk	Lab Assistant	B.Cs
69	Mr.Sumit L Garud	Lab Assistant	Dip.in.Electrical
70	Mrs.Sarika Shirke	Clerk cum Laboratory Assistant	B.sc.
71	Mr.Amol Uttam Nikam	Lab Assistant	Dip.Elex
72	Ms.Amita Desai	Clerk cum Laboratory Assistant	B.sc.
73	Mr.Ajinka Kalekar	Clerk cum Laboratory Assistant	B.A.
74	Ms.Shilpa Chavan	Lab Assistant	Dip,In Ind,ELEX,ITI
75	Ms.Anushree Manerkar	Lab Assistant	Dip,In Ind,ELEX,ITI
76	Mrs.Sujata Patil	Lab Assistant	Diploma In Computer
77	Mr.Arif H Khan	Foreman	ITI,NCVT
78	Vijay T Jagtap	Fitting Instructor	I.T.I.
79	Ravikant B Sawant	Skilled Assistant	I.T.I. NCVT
80	Sunil M Chandgude	Lab.Attendant	HSC
81	Harubabu V Varigangi	Semi-Skilled Assistant	ITI Desiel Mech.
82	Linesh M Jadhav	Semi-Skilled Assistant	ITI,WELDER ,SSC
83	Mr.Sanjay Tukaram Patil	Workshop Assistant	I.T.I.

#### Counselor

Sr. No.	Staff Name	Designation	Qualifications
1	Pooja Punjabi	Counselor	Msc in applied psychology, Master Hepnotist ,Bachelor home Science

**◆◆ Manual 10 ◆◆**

**◆◆ Monthly remuneration received by each employee ◆◆**

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**[Section – 4 (1)(b)(x)]**

Data Available in office and may furnished on request.

**◆◆ Manual 11 ◆◆**

**◆◆ The Budget Allocation of the College ◆◆**

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**[Section – 4 (1)(b)(xi)]**

Data Available in office and may furnished on request.

◆◆ Manual 12 ◆◆

◆◆ Manner of execution of subsidy programmes ◆◆

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[Section – 4 (1)(b)(xii)]

- Not applicable to the College

◆◆ Manual 13 ◆◆

◆◆ Particulars of recipients of concessions, permits or authorizations granted ◆◆

[Section 4(1)(b)(xiii)]

- As per university of Mumbai/ Government of Maharashtra and AICTE Norms and provision.

◆◆ Manual 14 ◆◆

◆◆ Information available in electronic form ◆◆

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[Section – 4 (1)(b)(xiv)]

**Information available in electronic form**

Other information about the college is available on the college website

<http://www.pvppcoe.ac.in>

◆◆ Manual 15 ◆◆

◆◆ Means, methods and facilities available to citizens for obtaining information ◆◆

[Section 4(1)(b)(xv)]

1. Citizens may submit a written application for information to the Public Information Officer to centralized authority like AICTE/DTE/ University of Mumbai and Government of Maharashtra.
2. Citizens are free to meet the authorities with the prior appointment on all working days.
3. Notice Boards, College Prospectus, University Calendars and various other information which are available on college website.

◆◆ Manual 16 ◆◆

◆◆ List of Information Officer ◆◆

[Section 4(1)(b)(xvi)]

**ASSISTANT PUBLIC INFORMATION OFFICER**

S.No.	Designation of Officer	Postal Address	Tel.No.	email
1	Shri. Shailesh A. Mokashi	PVPP College of Engineering, Sion Chunabhatti Mumbai 400022	022-2407054 7	<a href="mailto:principal@pvppcoe.ac.in">principal@pvppcoe.ac.in</a>

**PUBLIC INFORMATION OFFICER**

S.No.	Designation of Officer	Postal Address	Tel.No.	email
1	Shri Varun A. Desai	PVPP College of Engineering, Sion Chunabhatti Mumbai 400022	022-24070547	<a href="mailto:principal@pvppcoe.ac.in">principal@pvppcoe.ac.in</a>

**FIRST APPELLATE AUTHORITY**

S.No.	Designation of Officer	Postal Address	Tel.No.	email
1.	Dr. Alam N. Shaikh	PVPP College of Engineering, Sion Chunabhatti Mumbai 400022	022-24070547	<a href="mailto:principal@pvppcoe.ac.in">principal@pvppcoe.ac.in</a>

◆◆ Manual 17 ◆◆

◆◆ Other Information ◆◆

[Section – 4 (1) (b)(xvii)]

**Not Applicable.**